

Conduct robust, low-cost Web meetings with Live Meeting & improve communication with Secure IM—both from Microsoft



Overview

Web Conferencing—utilizing Microsoft Live Meeting and Office Communications Server (OCS) 2007—enables you to conduct unlimited, real-time Web meetings with your customers. Live Meeting integrates seamlessly with Microsoft Outlook, enabling you to schedule Web meetings quickly and easily. In addition, we offer fully-integrated, Secure Instant Messaging (IM), as well as 24/7, U.S.-based, live customer service if you need assistance.

While conducting a meeting you can give a presentation or demo, share your desktop, brainstorm, collaborate using whiteboards, and discuss business deals—from any Internet-connected PC. Plus, you can save time and money by avoiding the unnecessary hassle of travel.

Web Conferencing

Quickly and easily organize meetings around the world and save money via the following features and benefits:

- Conduct meetings from your desk: Save time by hosting meetings online, and avoid the costs of business travel.
- Improve productivity: Avoid time spent traveling to and from meetings. You can also meet more frequently with little to no downtime.
- Reduce costs: Web Conferencing delivers a significant return on your investment vs. the cost of traditional face-to-face meetings.
- Keep your audience focused: Utilize dynamic communication tools in your presentations including video, chat, slides, and feedback tools.
- Record/reuse to get the most from meetings: Meetings/training events can be recorded and stored. These recordings become training assets that can be viewed at any time.
- Communicate and share in real-time: Share and discuss plans in real-time so you can make important decisions quickly, even when participants are in different locations.
- Integrates with Microsoft Office: Schedule meetings using Outlook, and automatically include conference information.



Features at a glance

- Conduct unlimited Web meetings for one low, monthly cost
- Reduce travel and long-distance telephone expenses across the board
- Encourage team collaboration by conducting meetings using interactive audio and video
- Seamlessly integrate with your Microsoft desktop applications, so you can schedule meetings on the fly
- Record/share your meetings for future use
- Includes Secure IM to improve inter-office communications (utilizing the Microsoft Communicator tool)
- Get our outstanding 24/7, live, U.S.-based customer support

PRICE PER USER	\$7.95/MONTH	\$14.95/MONTH <i>(1-10 USERS)</i> \$24.95/MONTH <i>(1-200 USERS)</i>
COMMUNICATION <ul style="list-style-type: none"> • Instant Messaging (IM) • Multi-party IM (up to 100 participants) • Rich text formatting • Store IM history and call logs w/in Outlook 2007 • Color-coded presence indicators • Location display • Do Not Disturb • PC-to-PC voice and video • Reply to email with IM or voice • Seamlessly switch between Communicator modes • Invitation alerts 	<ul style="list-style-type: none"> • • • • • • • • • • • 	<ul style="list-style-type: none"> • • • • • • • • • • •
INTEGRATION <ul style="list-style-type: none"> • Integrated Presence with Office 2003 and Office 2007 applications • OneNote 2007 integration • USB devices supported • Microsoft Outlook add-in 	<ul style="list-style-type: none"> • • • • 	<ul style="list-style-type: none"> • • • •
COLLABORATION/WEB CONFERENCING <ul style="list-style-type: none"> • File transfer • Web Conferencing through OCS Live Meeting • Application sharing • Desktop sharing 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • • • •
CONTACT LISTS <ul style="list-style-type: none"> • Corporate distribution group integration • Contact card for each contact • Recent contact list to display last ten (10) contacts • Contact grouping, search, drag and drop, and customized contact lists 	<ul style="list-style-type: none"> • ❖ • • • 	<ul style="list-style-type: none"> • • • •

Secure IM

Secure Instant Messenger provides end-users with a critical alternative to "open," non-secure IM systems, such as AOL, ICQ, and Yahoo!

Secure IM (via Microsoft Communicator) enables instant messaging, audio, or video—within one application. You can initiate an IM chat with a colleague, decide to invite additional people into a critical conversation, switch to voice, and then add video—all via simple, one-click actions. Benefits include:

- Secure and private
- Free/ busy status
- Conversations can be saved
- Drag and drop file transfer
- Color-coded presence indicators

CONTACT US TODAY

Discover the benefits of the Cloud. Contact our experts at contactus@OPTiMO-IT.com or call **877-564-8552** today!

Visit OPTiMO-CLOUD.COM for more information.